NSCCT
Nova Scotia College of Counselling Therapists

Weekly Summary

RCT-Candidate name _____ RCT-C # _____ RCT-C Approval Date _____/ ____ / ____

Candidates and Supervisors – **PLEASE NOTE** – this form is sufficient for reporting Candidacy Hours toward Registration. Candidates are welcome to choose to expand the form to include more information. In so doing please use additional pages. Keep the hours worked clearly recorded within the three separate columns: Direct Counselling, Other Counselling Practice Related Activities, and Supervision. Should you have a long period of time where there is no counselling done (vacation, leave of absence, tec.) please insert this block of time in one line space. Once the sheet is completed, both the Candidate and the Supervisor must sign and keep a copy in their files. At the end of the Candidacy period all Weekly Summary forms should be attached as an Appendix to the Final Supervision Report and sent to the Registrar. In the event of a change of supervisor **you must apply** to the Registration Committee submitting all Weekly Summary forms completed to date and a final supervision report form completed by the outgoing supervisor. The Registration Committee will meet to accept the interim report and approve a new supervisor. The new supervisor can be proposed using page 3 of the original application form with name, title, and contact information and signature of the newly proposed supervisor.
You are not allowed to practice as a Counselling Therapist without active supervision and may lose candidacy time if you attempt to proceed without getting your new supervisor approved in a timely manner.

Date (week of)	Direct Counselling Hours	Counselling Practice Related Hours	Supervision Hours	Topics Discussed with Supervisor	Notes
Page Total					
Running Total					

Please sign and date below attesting to the accuracy and completeness of the report above:

Candidate _____ Date _____ Supervisor _____ Date _____