



Reimbursement for Expenses

Policy # A(f)-01.0	Approved October 2011	Authority Board of Directors	Responsibility <ul style="list-style-type: none"> • Treasurer • Administrative Coordinator
Related Policy & Procedures	Amendments November 2013 January 2019 September 2012 Formerly: 006.5	Supporting Legislation/Regulation/By-Laws	

POLICY

While conducting approved business of the Board, Committees, Sub-Committees and Working Groups, members are eligible for reimbursement of expenses as follows:

- Travel to and from meetings reimbursed at the rate of \$0.45/km.
- Cost of parking and toll fees in the full amount indicated by original receipts with the official Expense Claim Form (F-09.0)
- Board members are also eligible to submit a Claims Form for reimbursement of expenses related to the above items for travel to and from Annual General Meetings attended during their term.

PURPOSE

To support the work of the College by ensuring volunteers are spared financial burden.

To maintain fiscal accountability by having clear standards for the reimbursement of expenses related to the work of the College.

To advise volunteers of what financial resources are available to support their work on behalf of the College.