



Non-Conferred Graduates

Approved	Revised	Related Policy	Supporting Documents
June 2023	n/a		<i>Counselling Therapists Act</i> s.17 <i>Counselling Therapists Regulations</i> s. 5(1)(d); s. 16; and s. 17

Background

The *Counselling Therapists Act* s.17 and s. 5(1)(d); s. 16; and s. 17 of the *Counselling Therapists Regulations*, authorize the Registrar to provide a **temporary license** to applicants who do not meet all of the criteria for a full license.

It has been the practice of the College to issue temporary licenses on occasion at the request of a counselling therapy master's student who has completed all required courses but who has not yet had the degree conferred. This policy is intended to formalize the practice by recognizing a temporary license category of Non-Conferred Graduate (NCG).

Policy

Applicants who have completed all of the **required graduate courses**, but have not yet completed all of their degree requirements or had their counselling master's degree conferred, may receive a temporary license for up to a maximum of six (6) months with no renewal. Non-Conferred Graduate (NCG) applicants must submit an un-official transcript, which includes successful completion of all required courses, along with a letter from the institution confirming current enrollment and anticipated date of degree conferral.

Conversion from a temporary (NCG) license to a regular license is contingent upon submission of an official transcript indicating that the degree has been conferred. NCG applicants must submit all other documents required for the initial registration/licensure application.

Non-Conferred Graduates will have their name appear in the Temporary License Register with the additional designation NCG.

Purpose

- To formalize the common practice of granting a temporary license for non-convocated graduates