

**NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS**  
**Financial Statements**  
**Year Ended April 30, 2025**



---

**NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS**

**Index to Financial Statements**

**Year Ended April 30, 2025**

---

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Statement of Financial Position	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 10



---

## INDEPENDENT AUDITOR'S REPORT

---

### To the Members of Nova Scotia College of Counselling Therapists

#### *Opinion*

We have audited the financial statements of Nova Scotia College of Counselling Therapists (the "Organization"), which comprise the statement of financial position as at April 30, 2025, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the College as at April 30, 2025, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the College in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the College or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the College's financial reporting process.

*(continues)*

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the College's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the College to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Strong & Associates*

---

**NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS****Statement of Revenues and Expenditures****Year Ended April 30, 2025**

---

	<b>2025</b>	<b>2024</b>
<b>REVENUES</b>		
Memberships	\$ 354,621	\$ 292,223
Interest	1,468	406
	<u>356,089</u>	<u>292,629</u>
<b>EXPENSES</b>		
Salaries and wages	205,666	173,026
Legal fees	49,373	9,521
Software	46,542	36,032
Accounting and audit fees	43,525	10,679
Amortization	27,256	4,011
Payroll tax (Note 6)	17,877	80,540
Rent	15,859	15,870
Office	14,966	2,599
Meetings	4,800	3,644
Complaints investigation	4,113	1,950
Professional development	3,653	-
Professional conduct	3,348	10,751
Due, fees and registrations	2,821	1,601
Interest and bank charges	2,476	1,733
Insurance	2,312	-
Telephone	2,306	1,444
Stakeholder engagement	277	-
Advertising and public relations	142	-
	<u>447,312</u>	<u>353,401</u>
<b>DEFICIENCY OF REVENUES OVER EXPENSES</b>	<b>\$ (91,223)</b>	<b>\$ (60,772)</b>

---

**NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS****Statement of Changes in Net Assets****Year Ended April 30, 2025**

---

	Unrestricted Fund	Internally Restricted Fund	<b>2025</b>	2024
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 39,485	\$ 156,338	<b>\$ 195,823</b>	\$ 256,594
DEFICIENCY OF REVENUES OVER EXPENSES	(91,223)	-	<b>(91,223)</b>	(60,771)
<b>NET ASSETS (DEFICIT) - END OF YEAR</b>	<b>\$ (51,738)</b>	<b>\$ 156,338</b>	<b>\$ 104,600</b>	<b>\$ 195,823</b>

---

**NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS****Statement of Financial Position****April 30, 2025**

---

	2025	2024
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 296,535	\$ 310,225
Accounts receivable	9,700	-
Prepaid expenses	25,933	15,920
	<u>332,168</u>	326,145
INTERNALLY RESTRICTED FUNDS - CASH (Note 7)	156,338	156,338
PROPERTY AND EQUIPMENT (Note 3)	78,851	76,265
LONG TERM INVESTMENTS (Note 4)	25,010	-
LEASE DEPOSIT	2,415	2,415
	<u>\$ 594,782</u>	<u>\$ 561,163</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 97,117	\$ 38,233
Wages payable	1,165	6,584
Employee deductions payable (Note 6)	86,238	67,595
Deferred income (Note 5)	305,662	252,928
	<u>490,182</u>	365,340
<b>NET ASSETS</b>		
Unrestricted fund	(51,738)	39,485
Internally restricted fund (Note 7)	156,338	156,338
	<u>104,600</u>	195,823
	<u>\$ 594,782</u>	<u>\$ 561,163</u>

**ON BEHALF OF THE BOARD**\_\_\_\_\_  
*Executive Member*\_\_\_\_\_  
*Executive Member*

---

**NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS****Statement of Cash Flows****Year Ended April 30, 2025**

---

	<b>2025</b>	<b>2024</b>
<b>OPERATING ACTIVITIES</b>		
Deficiency of revenues over expenses	\$ (91,223)	\$ (60,772)
Item not affecting cash:		
Amortization of property and equipment	<u>27,256</u>	<u>4,011</u>
	<u>(63,967)</u>	<u>(56,761)</u>
Changes in non-cash working capital:		
Accounts receivable	(9,700)	-
Prepaid expenses	(10,013)	(15,920)
Accounts payable and accrued liabilities	58,883	18,734
Employee deductions payable	18,643	56,725
Wages payable	(5,419)	5,818
Deferred income	<u>52,734</u>	<u>42,411</u>
	<u>105,128</u>	<u>107,768</u>
Cash flow from operating activities	<u>41,161</u>	<u>51,007</u>
<b>INVESTING ACTIVITIES</b>		
Purchase of property and equipment	(29,841)	(77,646)
Funding long term investments	<u>(25,010)</u>	<u>-</u>
Cash flow used by investing activities	<u>(54,851)</u>	<u>(77,646)</u>
<b>DECREASE IN CASH FLOW</b>	<b>(13,690)</b>	<b>(26,639)</b>
Cash - beginning of year	<u>310,225</u>	<u>336,864</u>
<b>CASH - END OF YEAR</b>	<b>\$ 296,535</b>	<b>\$ 310,225</b>

---

# NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS

## Notes to Financial Statements

Year Ended April 30, 2025

---

### 1. PURPOSE OF THE COLLEGE

Nova Scotia College of Counselling Therapists (the "College") is the professional regulatory body for registered Counselling Therapists licensed to practice in Nova Scotia. The College is a non-profit organization exempt from tax under Section 149(1) of the Income Tax Act.

The College operates to ensure professionals meet academic, clinical experience, and supervision requirements.

---

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of presentation**

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

#### **Cash and cash equivalents**

Cash includes funds held in bank accounts with financial institutions. Cash equivalents are investments in guaranteed investment certificates ("GICs") and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than ninety days.

#### **Investments**

Investments consist of Guaranteed Investments Certificates ("GICs") with maturity greater than twelve months from date of acquisition. GICs maturing within twelve months from the year end date are classified as current.

#### **Property and equipment**

Property and equipment is stated at cost or deemed cost less accumulated amortization and is amortized over its estimated useful life on a declining balance basis at the following rates:

Computer software	100%
Computer equipment	30%
Furniture and fixtures	20%

The property and equipment is tested for impairment whenever events of changes in circumstances indicate that its carrying amount may not be recoverable. An impairment loss is recognized in the statements of operation and is measured as the amount by which carrying amount of the property and equipment exceeds its fair value. Government grants are treated as a reduction of property and equipment cost.

Property and equipment acquired during the year but not placed into use are not amortized until they are placed into use.

#### **Fund accounting**

Nova Scotia College of Counselling Therapists follows the restricted fund method of accounting for contributions.

The General Fund accounts for the College's revenue and expenses related to the operation and administration activities. This fund reports unrestricted resources.

*(continues)*

---

---

# NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS

## Notes to Financial Statements

Year Ended April 30, 2025

---

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

The Internally Restricted Fund reports only restricted resources that are to be used for legal expenses in excess of those provided for in the annual budget.

#### Revenue recognition

Nova Scotia College of Counselling Therapists follows the restricted fund method of accounting for contributions.

- Memberships

Revenue from membership fees is recognized proportionately over the fiscal period to which the fees relate.

- Program and Services

Revenue from program and services is recognized as the program or service is rendered.

#### Contributed services

Volunteers contribute many hours per year to assist in carrying out the mandate of the College. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

#### Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealised gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

---

### 3. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2025 Net book value	2024 Net book value
Computer software	\$ 92,190	\$ 25,049	\$ 67,141	\$ 66,928
Computer equipment	35,243	23,742	11,501	9,076
Furniture and fixtures	885	676	209	261
	<u>\$ 128,318</u>	<u>\$ 49,467</u>	<u>\$ 78,851</u>	<u>\$ 76,265</u>

---

---

**NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS****Notes to Financial Statements****Year Ended April 30, 2025**

---

**4. LONG TERM INVESTMENTS**

	Purchase date	Maturity date	Interest rate %	2025	2024
GIC	June 3, 2024	June 3, 2026	4.65	<u>\$ 25,010</u>	<u>\$ -</u>

---

**5. DEFERRED INCOME**

	2025	2024
Balance, beginning of year	\$ 252,928	\$ 210,517
Amounts received	360,710	281,225
Amount recognized as revenue	<u>(307,976)</u>	<u>(238,814)</u>
Balance end of year	<u>\$ 305,662</u>	<u>\$ 252,928</u>

Deferred income is comprised of membership fees received in advance.

---

**6. EMPLOYEE DEDUCTIONS PAYABLE**

Subsequent to the year end, the College obtained access to its Canada Revenue Agency ("CRA") account to confirm remittance requirements and amounts outstanding. Upon review, management noted the T4 information returns for the 2021 and 2022 calendar years were not filed. Management conducted a detailed review of payroll records and filed amended returns for these years. These returns have been processed and approved by CRA. A request for relief on these interest and penalties has been submitted to CRA, however at this time, management is unable to determine whether any portion of this request will be approved by CRA. The fiscal year expense includes both the expense owed by the College and interest and penalties.

---

**7. INTER-FUND TRANSFER**

During the year no inter-fund transfers from the general fund to the internally restricted fund were made by the Board of Directors (2024 - \$NIL).

---

**8. COMMITMENT**

On January 1, 2023, the College entered into a lease agreement for the premises from which it operates. The lease term was set to expire on December 31, 2024. During the year, the lease was renewed for another year and now expires on December 31, 2025. Monthly payments are \$1,150 plus HST.

---

**9. FINANCIAL INSTRUMENTS**

The College is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the College's risk exposure and concentration as of April 30, 2025.

(continues)

---

---

# NOVA SCOTIA COLLEGE OF COUNSELLING THERAPISTS

## Notes to Financial Statements

Year Ended April 30, 2025

---

### 9. FINANCIAL INSTRUMENTS *(continued)*

#### Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The College is exposed to credit risk from its members. The College has a significant number of members which minimizes concentration of credit risk.

#### Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The College is exposed to this risk mainly in respect of its receipt of funds from its members and other related sources, and accounts payable and accrued liabilities.

Unless otherwise noted, it is management's opinion that the College is not exposed to significant other price risks arising from these financial instruments.

---